Show My Homework Instructions for students.

1. Go to the Bishop Wand webpage and click ‘quick links’, then ‘RM Unify’

2. Students should then log on to RM unify. Their username will be their normal username that they would use to log into the school system. This is the year they started, followed by first initial and surname and then ‘@bishopwand’. An example for Justin Bieber, starting in 2012 would be:

   12jbieber@bishopwand

   The password will be the same as their normal password to get on the school system.

   **If students cannot log on, it is essential that they report to Mr Griffiths in the F Block during break or lunch as soon as possible.**

3. Once students have logged in the following screen will appear:

   Click the ‘Show my homework’ icon and it will take them to the page above. This is the student homepage. The green button in the top left of the screen is their ‘To-do’ list. It will show all tasks that are due to be done. Once students have completed each assignment, they should click on the ‘completed’ tab and tick the assignment. This will remove the assignment from their ‘to-do’ list.

4. If students wish to see their assignments for each week they can click on the ‘homework calendar’ tab:
5. Submission of work.

The majority of assignments will require students to hand assignments in during class. However, some staff may request that work is handed in ‘online’. If this is the case there are three simple steps. Firstly, click ‘submit’ tab. Then complete the work by typing into the text box, or upload a file that the student has completed. Lastly, click ‘submit assignment to teacher tab’

6. Checking homework without login details.

Students and parents can do this by following a simple procedure. On the school website click ‘quick links’ and scroll down to ‘show my homework calendar’

This will then take you to the following page:

By clicking on filters such as ‘year group’ or ‘subject’ students and parents will be able to see if there is any homework due.

Could I please stress that it is important that students do not rely on this method. They must be able to log in to their personal page. If they are unable to do so using the first instructions on this page, then they must see Mr Griffiths as soon as possible.

Please note that parent login details will be sent shortly by email.

If you have any questions regarding ‘Show My Homework’, please contact Mr Scott on escott@bishopwand.surrey.sch.uk