The Bishop Wand Church of England School

Realising God-given potential
Dear Parents and Carers,

Welcome to The Bishop Wand Church of England School prospectus. We are privileged that you are considering our School for your child. In our 50th year we have much to share and celebrate; 50 years of academic excellence, sporting success, worship and extra-curricular activities that have spanned the globe. Our history and reputation for providing an exceptional educational experience has placed our School at the centre of our local community.

We are proud to have a long standing relationship with the Church of England and the Office of the Bishop of London, from which the School took it’s name in 1969. In our recent 50th anniversary services our achievements were recognised and honoured by the current incumbent, Bishop Sarah Mullally, and our future was blessed.

We offer your child an excellent educational experience delivered in a Christian context, where values and faith are as important as academic and extracurricular activities. Our students leave Bishop Wand not only with exceptional examination results but also the skills required to succeed in life beyond the school gates. We believe in traditional values and expect all members of our School community to be disciplined, hard working and to treat each other with respect.

I welcome and encourage you to visit our School during the day, so you can see first-hand all we have to offer.

This prospectus, our Open Evening and our school tours will provide you with an understanding of the opportunities that students who select Bishop Wand will experience as part of their seven year journey.

Should you have any further questions please do not hesitate to speak to a member of staff or one of our Parent Ambassadors.

We look forward to welcoming you into the Bishop Wand family.

God Bless.

Daniel Aldridge
Headteacher
Inspiring Minds

At Bishop Wand, we have very high standards of teaching and learning. We provide our students with rich learning experiences within lessons, our community and beyond. We challenge all students to reach their full potential, celebrating the high quality work achieved at every stage, whilst embracing the mistakes as learning opportunities for the future.

Our inclusive curriculum is aimed at inspiring independence, curiosity and problem solving. We aim to develop reflective learners that are continually evaluating their own Bishop Wand journey and making it even more successful for themselves and others.

Proverbs 4:11-12
“I instruct you in the way of wisdom and lead you along straight paths. When you walk, your steps will not be hampered; when you run, you will not stumble.”
Nurturing Spirit
At the Bishop Wand School, our mission is to enable our students to realise their God-given potential through their personal development. Pastoral care is at the centre of everything that we do. It is our belief that everyone who comes through our doors, regardless of their faith, has been blessed with wonderful gifts, dreams and desires; we guide our students to discover these and grow to be the best versions of themselves.

Jeremiah 29:11
“For I know the plans I have for you, declares the Lord, plans to prosper you and not to harm you, plans to give you hope and a future.”
Respecting Difference

Our School provides an environment where students are encouraged to be exceptional role models demonstrating the Christian values of the School at all times. Our students embody integrity, respect diversity and value equality. We create citizens who understand and appreciate the impact of their actions, and so support one another to build each other up.

1 Corinthians 12:25-27
“God has put the body together... so that there should be no division in the body, but that its parts should have equal concern for each other. If one part suffers, every part suffers with it; if one part is honoured, every part rejoices with it.”
Proverbs 2:6
“For the Lord gives wisdom; from his mouth come knowledge and understanding.”

Proud to be a Church School
Christian values and spirituality are at the heart of all aspects of school life and our School’s Christian ethos reflects wisdom and reverence - where faith, love, hope and truth flourish. Our School is a place where children are able to establish and deepen their understanding of God through prayer and reflection in daily acts of collective worship and Religious Education.
Admissions Criteria, September 2020

The Governing Body has responsibility for admissions at the School and in the School year beginning September 2020 186 students will be admitted to Year 7. In the event that the School receives more applications than the number of places available, the following criteria will be applied in numerical order and by order of the sub sections within the criteria.

Please note that children with an Education Health Care Plan naming The Bishop Wand Church of England School are automatically entitled to a place at our School.

**Criterion 1**
**Looked after and Previously Looked after Children**

Children who are registered as being in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a) e.g. fostered or living in a children’s home, at the time of application; and Children who have previously been in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989(a) and who have left that care through adoption, a child arrangements order (in accordance with Section 8 of the Children Act 1989 and as amended by the Children and Families Act 2014) or special guardianship order (in accordance with Section 14A of the Children Act 1989).

**Criterion 2**
**Christian Foundation places for children who live within the Catchment**

(a) Children of practising members of an Anglican church. ‘Practising’ to be evidenced by at least 1 parent/carer and/or child, who is a worshipping member of an Anglican Church community at least monthly for a continuous period of 12 months prior to application as agreed by the priest or minister.

(b) Children of practising members of other Christian churches. ‘Practising’ to be evidenced by at least 1 parent/carer and/or child, who is a worshipping member of a Christian church community at least monthly for a continuous period of 12 months prior to application as agreed by the priest or minister. Other Christian churches are defined by those who belong to Churches Together in Britain and Ireland, The Evangelical Alliance and affiliated to Affinity.

**Criterion 3**
**The applicant has siblings who are still on roll at the School at the time of application**

A sibling will be considered to be a brother or sister (that is, another child of the same parents, whether living at the same address or not), a half-brother or half-sister or a step-brother or step-sister or an adoptive or foster sibling, living at the same address.

**Criterion 4**
**Children of Staff at the School**

The child/children of a member of staff, which is a person who has a contract of employment with the School for two or more years at the time of application, and/or is a member of staff recruited to fill a vacant post for which there is a demonstrable skill shortage at the time of application. The child/children shall include a step-child, adoptive or foster child living at the same address.

**Criterion 5**
**Community places for children who live within the Catchment**

(a) Children of practising members of other World faiths. ‘Practising’ to be evidenced by at least 1 parent/carer and/or child who is a worshipping member of the faith community at least monthly for a continuous period of 12 months prior to application as agreed by the faith leader. Other World faiths are defined as Bahai, Buddhism, Hinduism, Islam, Judaism, and Sikhism.

(b) Any other applicant who lives within the catchment.

**Criterion 6**
**Christian Foundation places for children who live outside the Catchment**

(a) Children of practising members of an Anglican church. ‘Practising’ to be evidenced by at least 1 parent/carer and/or child, who is a worshipping member of an Anglican church community at least monthly for a continuous period of 12 months prior to application as agreed by the priest or minister.

(b) Children of practising members of other Christian churches. ‘Practising’ to be evidenced by at least 1 parent/carer and/or child, who is a worshipping member of a Christian church community at least monthly for a continuous period of 12 months prior to application as agreed by the priest or minister. Other Christian churches are defined by those who belong to Churches Together in Britain and Ireland, The Evangelical Alliance and affiliated to Affinity.

**Criterion 7**
**Community places for children who live outside the Catchment**

(a) Children of practising members of other World faiths. ‘Practising’ to be evidenced by at least 1 parent/carer and/or child who is a worshipping member of the faith community at least monthly for a continuous period of 12 months prior to application as agreed by the faith leader. Other World faiths are defined as Bahai, Buddhism, Hinduism, Islam, Judaism, and Sikhism.

(b) Any other applicant who lives outside the catchment.
Catchment Area

The catchment area is defined as:

• Borough of Spelthorne
• London Borough of Richmond (north of the Thames)
• Feltham, Hanworth and Bedfont parishes in the London Borough of Hounslow.

To determine whether you live within the catchment area for our School please visit the School website www.bishopwand.surrey.sch.uk or contact Mrs Sarah Bennett, Admissions Officer, for guidance.

Admissions Process

In determining admission to the School the Governing Body will use the following process:

(a) Applicants applying under Criterion 2(a) and (b), Criterion 5(a), Criterion 6(a) and (b) and Criterion 7(a) will need to complete a Supplementary Information and Priest/Minister/Faith Leader Reference Form and submit to the School as part of the application process.

(b) Applicants applying under Criterion 4 will need to complete a Supplementary Information Form: Members of Staff and submit to the School as part of the application process.

(c) If there are fewer places than applicants in Criterion 2 to 7 those living nearest to the School will be given priority. The distance is measured in a straight line from the address point of the child's home, as set by Ordnance Survey, to the nearest official school gate for pupils to use. This is calculated using the Admission and Transport Team's Geographical Information System. Where two or more applicants share priority for a place, e.g. where two applicants live equidistant from the School, Governors will draw lots to determine which applicant should be given priority.

Twins, Triplets or Children from other Multiple Births

If an application is received for a child who is one of twins, triplets or multiple births, Governors will draw lots to determine which child should be given priority. If twins, triplets and so on are at the top of the waiting list and only one place is available, the other sibling(s) will remain at the top of the waiting list until they can be offered a place, even if another child moves into the area with a higher priority in Criterion 2. Please note that in all circumstances applications in respect of Looked after Children and Previously Looked after Children will take absolute priority.

Waiting List

A waiting list of unsuccessful applicants will be compiled and ranked according to the published criteria. This waiting list will be dissolved on 31st July following the September entry to which this list applies.

Late Applications

For secondary school transfer from primary school into Year 7, applications received after the published closing date will be considered in accordance with the home Local Authority's Co-ordinated Admission Scheme.

In-Year Admissions

Applications for In-Year admissions will be made directly to the School. If a place is available and there is no waiting list then the School will communicate the governors’ offer of a place to the family. If more applications are received than there are places available then applications will be ranked by the governing body in accordance with the oversubscription criteria. If a place cannot be offered at this time then you may ask us for the reasons and you will be informed of your right of appeal. You will be offered the opportunity of being placed on a waiting list. This waiting list will be maintained by the governing body in the order of the oversubscription criteria and not in the order in which the applications are received. Names are removed from the list at the end of each academic year. When a place becomes available the governing body will decide who is at the top of the list and inform the parent/carer if the School is in a position to make an offer.

Out of Year Admissions

Applicants may choose to seek a place outside their child’s chronological (correct) year group. Decisions will be made on the basis of the circumstances of each case and what is in the best interests of the child concerned.

(a) Applicants who are applying for their child to have a decelerated entry to school, i.e. to start later than other children in their chronological age group, should initially apply for a school place in accordance with the deadlines that apply for their child’s chronological age. If, in liaison with the Headteacher, governors agree for the child to have a decelerated entry to the school the place cannot be deferred and instead the applicant will be invited to apply again in the following year for the decelerated cohort.

(b) Applicants who are applying for their child to have an accelerated entry to school, i.e. to start earlier than other children in their chronological age group, must initially apply at the same time that other families are applying for that cohort. If it is not agreed for the child to have an accelerated entry to the school, the applicant will be invited to apply again in the following year for the correct cohort.
Applicants must state clearly why they feel admission to a different year group is in the child’s best interest and provide what evidence they have to support this. More information on educating children out of their chronological year group and the process for making such requests is available at www.surreycc.gov.uk/admissions.

**Admission into Sixth Form**

There will be 200 places available for allocation across Years 12 and 13 and priority will be given to those applicants already attending The Bishop Wand Church of England School provided that they have the necessary academic standard relative to the courses applied for, as stipulated in the Sixth Form Prospectus.

However, of the 200 places available 15 places will be available for external candidates in each year and applicants who are not already at the School will be allocated places provided that they have the necessary academic standard relative to the course applied for, as stipulated in the Sixth Form Prospectus and according to the same criteria as those applying for places in Year 7.

**Right of Appeal**

If the applicant does not receive the offer of a place at the School there is a right of appeal to the Independent Appeal Committee details of which can be obtained from the School or the Surrey County Council Appeals Service.

The Bishop Wand Church of England School
Layton’s Lane
Sunbury on Thames
Middlesex
TW16 6LT
T 01932 778640
W www.bishopwand.surrey.sch.uk

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**Application Process**

**If you live in the Surrey County Council Admission Area**

Complete the on-line application form (or the paper application form issued to you by Surrey County Council) listing all the schools you wish to put as a preference and submit the application to Surrey County Council. Thursday, 31st October 2019 is the final deadline for submission. All applications received after the 31st will be dealt with as late applications.

**If you live in another Borough’s Admission Area**

Complete the on-line application form (or the paper application form issued to you by your county council) listing all the schools you wish to put as a preference and submit the application to your local council. You are able to apply for schools that are out of your borough. Thursday, 31st October 2019 is the final deadline for submission. All applications received after the 31st will be dealt with as late applications.

**IMPORTANT INFORMATION: All Applicants**

It is important that you read The Bishop Wand School’s Admissions Criteria for 2020. If you are applying under criterion 2a, 2b, 4, 5a, 6a, 6b, or 7a you must also complete the Supplementary Information Form. This is included in the Prospectus, or is available to download from our School website. This form is to be returned to:

Admissions Officer, The Bishop Wand C of E School, Laytons Lane, Sunbury on Thames, Middlesex TW16 6LT.

The deadline for returning this form to the School is Thursday, 31st October 2019, although we strongly recommend that you submit your form by Friday 25th, October 2019 as this is the Friday before the half term holiday. We recommend that Supplementary Forms are sent to the School by recorded delivery if applicants wish to have a receipt as no acknowledgement of receipt will be issued unless specifically requested.

**Further Information**

Should you require any further guidance on the admissions process, please contact:

Mrs S Bennett
Admissions Officer
Tel: 01932 778637
Email: sbennett@bishopwand.surrey.sch.uk